

## **6a. Regional Representatives**

Eighteen members elected by the membership as specified by the provisions of the PA Principals Association Bylaws by geographic region for terms of three years with six or eight members elected each year. Each will be an active member of PA Principals Association, a member of the Act 93 agreement and elected regional representatives shall begin their duties at the termination of the business meeting at the annual conference. Prior to beginning their duties, newly elected representatives shall attend an orientation session. Newly elected representatives will be invited to attend the summer retreat.

Revised 3/8/19

The elected regional Board members shall represent members from the following geographic sections and regions of the Commonwealth:

### **Eastern Regions**

- East I Region - Susquehanna, Wayne, Lackawanna, Wyoming, Pike and Luzerne Counties.
- East II Region - Monroe, Carbon, Schuylkill, Lehigh, Northampton and Berks Counties.
- East III Region - Bucks, Montgomery, Chester, Philadelphia and Delaware Counties.

### **Central Regions**

- Central I Region - McKean, Potter, Tioga, Bradford, Elk, Cameron, Clinton, Lycoming, Clearfield, Centre and Sullivan Counties.
- Central II Region - Union, Northumberland, Columbia, Snyder, Montour, Dauphin, Perry, Lebanon, Cumberland, Lancaster, Franklin, Adams and York Counties.
- Central III Region - Somerset, Bedford, Fulton, Juniata, Huntingdon, Mifflin, Blair and Cambria Counties.

### **Western Regions**

- West I Region - Erie, Warren, Crawford, Venango, Forest, Clarion, Clearfield and Jefferson Counties.
- West II Region - Mercer, Lawrence, Beaver, Butler, Armstrong and Indiana Counties.
- West III Region - Washington, Greene, Fayette, Allegheny and Westmoreland Counties.

Each of the 18 Regional Representatives will be full voting members of the Board of Directors and serve an elected term of office for three years.

Revised: ~~2/15/06~~ 3/8/19 1/28/22

## **6b. Appointed Members**

An additional four board members will be appointed by the President and approved by the Board of Directors, to fulfill a 2-year term, subject to reappointment by the President. The two At-Large appointees are voting members of the Board, as they each represent a group of members of the Association. The two Appointed Representatives are in place to represent a service the Association offers all members and are thus ex-officio members of the Board with no voting privileges. None of these Appointed Members shall serve in more than one position on the Board.

Revised: 1/28/22

One member shall serve as the Assistant Principal At Large and the person fulfilling this position will be an active member of PA Principals Association, a member of the Act 93 agreement, and a current assistant principal.

Revised: 1/28/22

One member shall serve as Diversity At Large. The person fulfilling this position will be an active member of PA Principals Association, a member of the Act 93 agreement and will have experience with, demonstrates a passion for and promotes diversity in an educational setting. Diversity is defined by the U.S. Census Bureau as follows:

“Diversity is defined as all of the ways in which we differ. Among these dimensions are age, gender, mental/physical abilities and characteristics, race, ethnic heritage, sexual orientation, communication style, organizational role and level, first language, religion, income, work experience, military experience, geographic location, education, work style, and family status.”

Revised: 1/28/22

One member shall serve as the Professional Development Representative. The person fulfilling this position will be an active member of PA Principals Association, a member of the Act 93 agreement and will have expertise in designing, delivering, and promoting professional development to principals. The Professional Development Representative will be an ex-officio member of the Board and will have no voting rights.

Revised 1/28/22

One Member shall serve as the Alternative Funding Representative. The person fulfilling this position will be an active member of PA Principals Association, a member of the Act 93 agreement and will act on behalf of PA Principals Association to solicit, react to, evaluate and recommend proposals for endorsement affiliations. The Alternative Funding Representative will be an ex-officio member of the board and will have no voting rights.

Revised: 1/28/22

Appointed representatives will begin their duties at the termination of the business meeting at the annual conference. Prior to beginning their duties, newly-appointed representatives shall attend an orientation session and be invited to attend the summer retreat. Appointed representatives can come from any part of the state. In addition to bring their views and perspectives to the Board, appointed representatives will perform the duties and responsibilities listed for all other representatives.

Revised 3/4/18 1/28/22

### **Duties and Responsibilities of Regional Representatives and Appointed Members**

- a. Attends all meetings of the Board of Directors as scheduled unless excused by the President for valid personal reasons.
- b. Notifies the president when unable to attend meetings of the Board of Directors.
- c. Represents the Association by assuming responsibilities of a leadership nature at assigned functions or meetings.
- d. Reports activities of his/her region, represented group, and/or committee to the Board of Directors at each meeting.
- e. Agrees to attend the annual business meeting of NAESP or NASSP if attending the convention.
- f. Reports back to his/her region information from the Board of Directors meetings and acts as the catalyst for action in his/her region.

- g. Conducts regional meetings. Prior approval from the President is required if meeting expenses are anticipated to exceed \$150.
- h. Accepts other duties as requested.
- i. Attends the state conference and business meeting.

Revised: ~~2/15/06~~ 1/28/22

### **Expenses**

Reimbursement as per policy: meals, mileage, lodging and mail expenses.

Revised 10/14/17

- a. Expenses paid for attendance at the PA Principals Association Conference.
- b. Expenses paid for attendance at all functions representing PA Principals Association as requested by the president.
- c. Whenever possible, Board members should make every effort to seek reimbursement from their school district for the expenses of room, additional meals and travel. Reimbursement requests for all other PA Principals Association function expenses must be submitted along with receipts for payment on the monthly reimbursement schedule.

## **7. Removal from the Board of Directors**

### **Failure to Attend Meetings**

A member of the Board of Directors missing two (2) or more meetings in any year (October through September) will be brought to the attention of the Executive Committee to determine his/her ability to continue to effectively serve in his/her designated capacity. When any member of the Board of Directors cannot effectively execute the responsibilities of his/her position or whose actions may be determined to be detrimental to the reputation of PA Principals Association, the Executive Committee may recommend removal or replacement of that member to the Board of Directors. The Board of Directors may remove or replace that member with a simple majority vote.

Failure to communicate non-attendance at the Board of Directors' meetings to the president could result in removal from the Board of Directors.

**Attendance at the fall board meeting is a prerequisite for the board members' conference costs to be assumed by the association. Exceptions for emergency situations (i.e. mandatory school-related event) will be determined on a case-by-case basis in consultation with the president.**

Acceptable reasons for missing a Board of Directors' meeting include: inclement weather, employment obligations, health and personal/family reasons. However, chronic abuse of the acceptable reasons for meetings of the Board of Directors could result in removal from the Board of Directors.

Revised: 10/29/16

### **Change in Employment Status**

A member of the Board of Directors, holding a position, who retires during his/her term may complete that term. A member of the Board of Directors, holding a position, who has a change in position/employment status during the term will be brought to the attention of the Executive Committee. If the change in position/employment status excludes the member from Active Class E status then the member will vacate his/her position at the next Board of Directors meeting.

Active class E (Educational) membership is open to any individual, who is engaged in elementary, middle or secondary educational administration or supervision who is eligible to be a member of an Act 93 agreement and is not an eligible member of a collective bargaining unit, upon payment of annual dues to the state and national associations.

Revised: 2/15/06 - 2/08/08 7/21/14 10/14/17