

**Session Description:** Are you a K-12 principal looking to enhance your Human Resources skills and create a positive impact in your school community? Join us for a comprehensive 3-hour training designed specifically for educational leaders like you!

In this interactive Zoom workshop, we will delve into three crucial areas of HR for principals: interviewing & hiring, training, documentation, and evaluations, and progressive discipline, investigations, & improvement plans. This training will equip you with best practices, valuable tips, and essential resources to navigate these challenges effectively.

Key Takeaways include:

- Master the art of interviewing and hiring top talent.
- Learn how to develop comprehensive training/onboarding programs for new hires, maintain accurate documentation through an employee's employment cycle, and conduct fair evaluations.
- Gain insights into progressive discipline techniques, thorough investigations and creating effective improvement plans.
- Whether you're a seasoned principal or new to the role, this training will empower you with the knowledge and skills to foster a positive work environment, ensure compliance, and drive success in your school.

*Don't miss this opportunity to elevate your HR expertise and make a lasting impact on your school community. Reserve your spot today!*