

**PENNSYLVANIA  
PRINCIPALS  
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\*Alternative Funding Chairs

TO: PA Principals Association (Elementary) Members

FROM: Susan Martin, Selection Committee Chairperson

RE: Nominations for the 2018-19 National Outstanding Asst. Principal (NOAP)

The search for Pennsylvania's National Outstanding Assistant Principal (NOAP) has officially begun. On behalf of the Pennsylvania Principals Association and in conjunction with the National Association of Elementary School Principals (NAESP) Foundation, you are invited to participate in the nomination process for this award. A nomination form must be **emailed no later than Friday, January 4, 2019 to [shaffalo@paprincipals.org](mailto:shaffalo@paprincipals.org)**.

Nominating an assistant principal for this prestigious award provides you with an opportunity to recognize the exceptional leadership of the men and women who are responsible for the day-to-day operations of PreK-8, public or private schools and instill pride in their accomplishments and reinforce their leadership in helping children develop a lifelong love of learning.

The following criteria are to be used in the selection of the NOAP who will represent our state. The NOAP program is designed to recognize the outstanding leadership of active, on-line principals. It is not recognition of service at retirement or a program to reward current state or national association leaders.

The nominated assistant principal:

- ◆ shows a strong commitment to the assistant principalship through **active membership in his/her state and national elementary principals associations** as well as other professional associations;
- ◆ will remain an active assistant principal during the year in which he/she will **serve as NOAP**;
- ◆ has been an active assistant principal for at least **two (2) years** (NOTE: Only those years served as a **building asst. principal** may count toward the necessary two);
- ◆ is an active assistant principal of a school in which a commitment to excellence is clearly evident through programs designed to meet the academic and social needs of all students.
- ◆ has firmly established community ties with parents and local business organizations;
- ◆ is respected by students, colleagues, parents and the community at large;
- ◆ shows strong educational leadership by setting high expectations for school staff and students; and
- ◆ has exhibited exceptional leadership in a particular school program and/or is heavily involved in finding a solution to a problem faced by the school.

NOTE: Any individual who holds the executive office of PA Principals Association or NAESP President, President-Elect, Immediate Past President, NAESP Zone Director or NAESP State Representative during the officially designated nomination time period is ineligible for nomination.

In addition to honoring assistant principals and their leadership, NAESP wishes to share their success by showcasing their best practices in a document for other assistant principals to utilize.

*Our mission is to ensure a quality education for every child by comprehensively supporting the educational leaders of our schools.*

**PENNSYLVANIA PRINCIPALS ASSOCIATION**

**122 Valley Road—P.O. Box 39—Summerdale, PA 17093**

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*Affiliate of the National Association of Elementary School Principals and the National Association of Secondary School Principals  
Serving and Supporting Principals, Assistant Principals and Other Educational Leaders*

To nominate an assistant principal for this award, please complete the brief nomination form and **email it no later than Friday, January 4, 2019** to: [shaffalo@papprincipals.org](mailto:shaffalo@papprincipals.org).

Upon receipt of your nomination form, the nominee's membership will be verified and if appropriate, an application packet will immediately be provided to him/her for completion. The application packet is somewhat lengthy and must be returned to the above email address, **no later than, Tuesday February 19, 2019**. Therefore, you are strongly encouraged to make your nomination as early as possible.

Please contact the PA Principals Association office at 717-732-4999 if any questions arise regarding the Outstanding Assistant Principals Program.