

Duties and Responsibilities of the President-Elect Position on the PAESSP Board of Directors

(From PAESSP's Policy Manual)

3. President-elect

Is elected by the membership according to the Bylaws and serves on the Board of Directors for four years, one year as President-elect, two years as President, and one year as Immediate Past President, and shall begin duties at the termination of the business meeting at the Annual Fall Conference (passing of the gavel).

Revised 7/21/14

Duties and Responsibilities

- a. Is a voting member of the Board of Directors.
- b. Plans with the state President for hospitality activities during the Board of Directors meetings, state conference and national conferences.
- c. Represents the Association at professional meetings and events, when called upon to do so.
- d. Attends general sessions and annual business meeting at NAESP or NASSP Convention.
- e. Performs other duties as designated by the President and Board of Directors.
- f. Notifies the president when unable to attend meetings of the Board of Directors.
- g. Attends the state conference and business meeting.